



Alzheimers New Zealand Charitable Trust Small Project Grants 2019

1. General Information

1.1 Purpose

The purpose of the Small Project Grant is to provide a limited amount of funding for a small project or other research related activity focused on the medical or social aspects of dementia. These grants aim to support emerging researchers including (but not limited to) health professionals and academic researchers. The closing date for applications is Friday the 28th June 2019.

1.2 Project types

A variety of dementia related projects or other research related activities will be considered such as a small research project, a facet of a larger study, or systematic review.

1.3 Research support

The applicant/s must demonstrate that they have adequate research experience and qualifications to undertake the research; if not the applicant/s must ensure that they are supervised by an experienced researcher.

1.4 Budget

The maximum amount for a Small Project Grant in 2019 will be \$10,000 for a health or social research topic. Generally significant salary costs will not be funded. All costs quoted must be direct costs. The Alzheimers New Zealand Charitable Trust is not registered for GST.

1.5 Ethical Approval

If ethical approval is required, funding will not be released until the research has been approved by the appropriate ethics committee.

1.6 References

Two references from people qualified to attest to the applicant/s ability to carry out and complete the research are required. Please ask the research referees to forward the references directly to:

Jean Gilmour
Convenor of the Research Advisory Committee
Clinical@Alzheimers.org.nz

1.7 Research Report

An annual report must be submitted until the conclusion of the research.

2. Small Project Grant Applications

All applications must provide the information requested.

2.1 Research Proposal

Provide details of the research abstract, aims, background, research design, ethical approval processes, significance and outcomes. This section should be no more than four pages in a font size no smaller than 12 point.

2.2 Budget

Itemise direct costs and state other financial support applied for, required or expected from other sources.

2.3 Curriculum Vitae

Provide a brief curriculum vitae including qualifications, research experience, and publications

2.4 Application Cover Sheet and Agreement

Submit a completed and signed copy of the Application Cover sheet and Administrative Agreement.

2.5 Method of Application

The original signed application should be sent to:

Jean Gilmour
Principal Advisor
Alzheimers New Zealand
PO Box 11 288
Manners Street
Wellington 6142
New Zealand

A scanned email copy should also be sent to Jean Gilmour at
Clinical@Alzheimers.org.nz

3. Review Processes

The applications will be reviewed by members of the Research Advisory Committee.

Alzheimers New Zealand Charitable Trust
Small Project Grants

Application Cover Sheet

Full name/s of researcher/s:

Postal address for correspondence regarding this application:

Telephone :

Email address:

Title of research project:

Has ethical approval been obtained?

YES NO Not required

Research referees:

Please provide the names and addresses of the two research referees

Please include the following

- Research proposal
- Budget
- Brief curriculum vitae
- Evidence of ethical approval if already obtained
- Signed Administrative Agreement

Administrative Agreement

1. Applicant

- a) The applicant/s understand that any grant received as a result of this application can only be used for the purposes applied for.
- b) The applicant/s agrees to provide a report annually and at the conclusion of the project and to acknowledge research funding.
- c) The applicant/s has read the 'HRC Research Ethics Guidelines' available at <http://www.hrc.govt.nz/ethics-and-regulatory/applying-ethical-approval> and agrees to abide by the principles outlined in it.
- d) The applicant/s agrees to provide documentation before any research procedures commence that the appropriate Ethics committee has approved the proposed research.

Signed
(Lead researcher)

Date

2. Head of Department

- a) The Head of Department approves this application

Name

Signed

Date

3. Host institution

- a) The host institution agrees and undertakes to bear all risks and claims connected with any operation covered by this application and to indemnify and hold harmless the Alzheimers New Zealand Charitable Trust against any and all liability suits, actions, demands, damages, costs or fees on account of death, injuries to persons or property, or any other losses resulting from or connected with any act or omission performed in the course of the research.
- b) The host institution agrees and undertakes to support for the duration of any grant the work described in this application by making available accommodation, basic facilities for research and the services necessary for its fulfilment.

Name

Signed
(Authorised official on behalf of host institution)

Date